

# **Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting**

**1824 Harris Road  
Sheffield, OH 44054**

**June 8, 2023**

**5:30 P.M. Regular Meeting**

**Administration Center**

Mrs. Pat Czech  
Mrs. Amy DeLuca, President  
Mrs. Sandra Jensen  
Mrs. Sheila Lopez, Vice President  
Mrs. Lisa Miller  
Mr. Michael F. Cook, Superintendent  
Mr. Michael T. Barnhart, Treasurer



***INSPIRE ~ EXCITE ~ EDUCATE***



## **NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. She, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances' problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

## **DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**Regular Meeting**

**1. ROLL CALL**

*"Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."*

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**2. CALL TO ORDER**

**3. OPENING CEREMONIES**

Pledge of Allegiance

**4. INFORMATIONAL ITEMS**

**5. BOARD RECOGNITION**

**6. APPROVAL OF THE AGENDA**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**7. TREASURER'S BUSINESS**

**A. REPORTS**

**B. BOARD MINUTES**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

**Regular Meeting– May 11, 2023**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**C. FINANCIAL STATEMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**D. SORSA RENEWAL**

It is recommended that the Sheffield -Sheffield Lake Board of Education approve the attached Schools of Ohio Risk Sharing Authority insurance renewal and participation agreement for fiscal year 2024.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**E. TRANSFER TO ATHLETIC FUND**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the transfer of up to \$45,000 from the general fund (001-7200-911) into the athletic fund (300-5100-0000).

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**8. SUPERINTENDENT'S BUSINESS**

**A. PERSONNEL**

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
  - a. **Kelsey Bilak**, resigning as BHS Counselor and BHS Varsity Assistant Basketball Coach, effective at the conclusion of the current contract year 2022-23, July 31, 2023.
  - b. **Patricia Blaseg**, resigning as BHS Secretary, effective August 1, 2023, for the purpose of retirement.
  - c. **Rebecca Guercio**, resigning as BHS Assistant Girls Basketball Coach, effective August 2, 2023, to accept another position in the district.



- d. **James Herrmann**, resigning as Assistant Cross Country Coach, effective June 1, 2023, to accept another position in the district.
- e. **Kevin Landis**, resigning as BHS Varsity Cross Country Coach, effective May 16, 2023.
- f. **Whitney Poole**, School Psychologist, resigning at the conclusion of the 2022-23 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**ADMINISTRATIVE CONTRACT**

- 2. It is recommended that the Sheffield-Sheffield Lake Board of Education grant the following certified personnel a two-year (2) Administrative Contract as per the Master Agreement commencing at the start of the 2023-24 school year pending receipt of all required documents.
  - a. **Mason Acheson**, BHS Assistant Principal, M, Step 1, effective August 1, 2023.
  - b. **Sierra Swanson**, BIS Assistant Principal, M+30, Step 1, effective August 1, 2023.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**TREASURER CONSULTANT**

- 3. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following personnel \$ 65 per hour, not to exceed 100 hours, to assist the treasurer for the financial closing of the school year.
  - a. **Al Sluka**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**TUTORS**

- 4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.
  - a. **Kim Basinski**, Homebound Tutor, effective for the 2023-24 school year.
  - b. **David Baughman**, Homebound Tutor, effective for the 2023-24 school year.
  - c. **Patricia Cole**, Homebound Tutor, effective for the 2023-24 school year.



- d. **Janine DeFevere-Waters**, Homebound Tutor, effective for the 2023-24 school year.
- e. **Tandi Fritz**, Homebound Tutor, effective for the 2023-24 school year.
- f. **Rebecca Guercio**, Homebound Tutor, effective for the 2023-24 school year.
- g. **Amy Kitzberger**, Homebound Tutor, effective for the 2023-24 school year.
- h. **Lisa Montgomery**, Homebound Tutor, effective for the 2023-24 school year.
- i. **Julianna Pavicic**, Homebound Tutor, effective for the 2023-24 school year.
- j. **Morgan Trainee**, Homebound Tutor, effective for the 2023-24 school year.
- k. **Kelly Zana**, Homebound Tutor, effective for the 2023-24 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CLASSIFIED SUBSTITUTE**

5. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Michael O'Keefe**, Substitute Bus Driver, as needed, effective June 9, 2023.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

6. **SUPPLEMENTAL**

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Marc Aliff**, BMS Assistant Football Coach, Class 3, Step 4, effective July 31, 2023.
- b. **Rebecca Guercio**, BMS Girls Basketball Coach, Class III, Step 1, effective August 2, 2023.
- c. **James Herrmann**, BHS Head Cross Country Coach, Class II, Step 2, effective July 31, 2023.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

7. **CERTIFIED**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master



Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Alexandria Huether**, FELC Intervention Specialist, BA, Step 2, effective August 18, 2023.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

C. **OTHER**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **REQUEST FOR DISTRICT PAINTERS SUMMER HELP 2023**.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **REQUEST FOR SUMMER HELP 2023** for the district **TRANSPORTATION** department.
3. It is recommended that the Sheffield-Sheffield Lake Board of Education renew the **POSITIVE EDUCATION PROGRAM (PEP) AGREEMENT** for the 2023-24 school year which serves the needs of our special education students with serious emotional disturbances or autism that cannot be appropriately educated in a regular school setting.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **INSIGHT ACADEMY AGREEMENT** for the 2023-24 school year which serves the needs of our special education students and certain other related services.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

5. It is recommended that the Sheffield-Sheffield Lake Board of Education authorize the Business Manager to enter into an **AGREEMENT WITH SOUTHEAST SECURITY** for an amount not to exceed \$ 513, 000. The Board of Education further directs the Business Manager to negotiate a deduct order with Southeast Security for an amount not to exceed \$ 43,000 to bring the project cost in line with the associated grant award of \$ 470,000.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

9. **COMMENTS FROM THE PUBLIC**



*"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."*

**10. STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

**11. EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

**TIME:** \_\_\_\_\_

**Pat Czech** \_\_\_\_\_ **Amy DeLuca** \_\_\_\_\_ **Sandra Jensen** \_\_\_\_\_ **Sheila Lopez** \_\_\_\_\_ **Lisa Miller** \_\_\_\_\_

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) \_\_\_\_\_ Appointment;
- 2)   X   Employment;
- 3) \_\_\_\_\_ Dismissal;
- 4) \_\_\_\_\_ Discipline;
- 5) \_\_\_\_\_ Promotion;
- 6) \_\_\_\_\_ Demotion;
- 7) \_\_\_\_\_ Compensation;

A. \_\_\_\_\_ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. \_\_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.



- C. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. \_\_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. \_\_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at \_\_\_\_\_ p.m.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**12. ADJOURNMENT**

Time: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**The next regular meeting will be on July 20, 2023, at the Administration Center at 5:30 PM.**